

MCR GENERAL MEETING
 MONDAY 23RD APRIL 2018 (1ST WEEK, TRINITY TERM)
 UPPER MCR, 8:00 PM

AGENDA

1. Committee Reports and Notices

PRESIDENT: PRIYAV SHAH
VICE PRESIDENT: MAURICE CASEY
TREASURER: LUKE LATTANZI-SILVEUS
SECRETARY: DI HU
SOCIAL SECRETARIES: DI HU (TO THE DEAN) & ASHLEY DAM
FEMALE WELFARE: DIVYA POPAT
MALE WELFARE: PETER LIU
EQUALITIES OFFICER: ASHLEY DAM
SPORTS: ROBERT QUINLAN
IT: CAROLINE NETTEKOVEN

2. 2018/2019 MCR Budget

- Proposed: Luke Lattanzi-Silveus
- Seconded: Priyav Shah

Item	Budgeted cost
Social Sec Budget	£8,000.00
Welfare Budget	£1,200.00
Sports Budget	£500.00
IT Budget	£50.00
First Year Rep Budget	£500.00
President's Budget	£1,000.00
Equalities budget	£1,000.00
Newspapers and Magazines	£250.00
TV Licence	£150.00
TV Streaming Services	£220.00
Kitchen Items	£200.00
Coffee and Biscuit Budget	£700.00
Secure Online Voting (OpaVote)	£120.00
Food for General Meetings	£1,170.00
Food for Committee Meetings	£480.00
Committee Handover Dinner	£600.00
End of Term Events	£3,000.00
MCR Photo	£300.00
Punt Scheme	£300.00
MCR Improvement Survey Gift	£50.00
Fresher's Week Socials	£4,000.00
Fresher's Week Parenting Dinner	£500.00
Contingency	£734.97
Total	£25,024.97

3. Motion for MCR Committee Priority for Free Meals

- Proposed: Priyav Shah
- Seconded: Maurice Casey

The MCR notes that:

1. As reported in previous meetings, College has agreed to provide 10 free 2nd Hall meals every week during term time for committee members.
2. It is up to us as an MCR to decide how those meals are allocated within the committee.

This MCR therefore resolves to:

1. Update the constitution to show that the MCR committee will be entitled to 10 free 2nd Hall meals every week during term time.
2. The meals will be allocated to officers in the following order:
 1. President
 2. Social Secretary to the dean
 3. Social Secretary
 4. Vice President
 5. Welfare Rep
 6. Welfare Rep
 7. Treasurer
 8. First Year Rep
 9. Secretary/ Equalities Officer (alternate weeks)
 10. IT/ Sports Rep (alternate weeks)
3. If there are members taking on more than one role, then they will still only receive one free meal, with their other meal being allocated to the following officers in this order of priority:
 1. Secretary
 2. Sports Rep
 3. Additional Social Secretaries
 4. Additional First Year Reps
4. If there are still meals left over, then those officers taking on more than one role will receive 2 free meals (in order of priority as stated above).

4. Constitutional Motion for Disciplinary Protocol

- Proposed: Priyav Shah
- Seconded: Maurice Casey

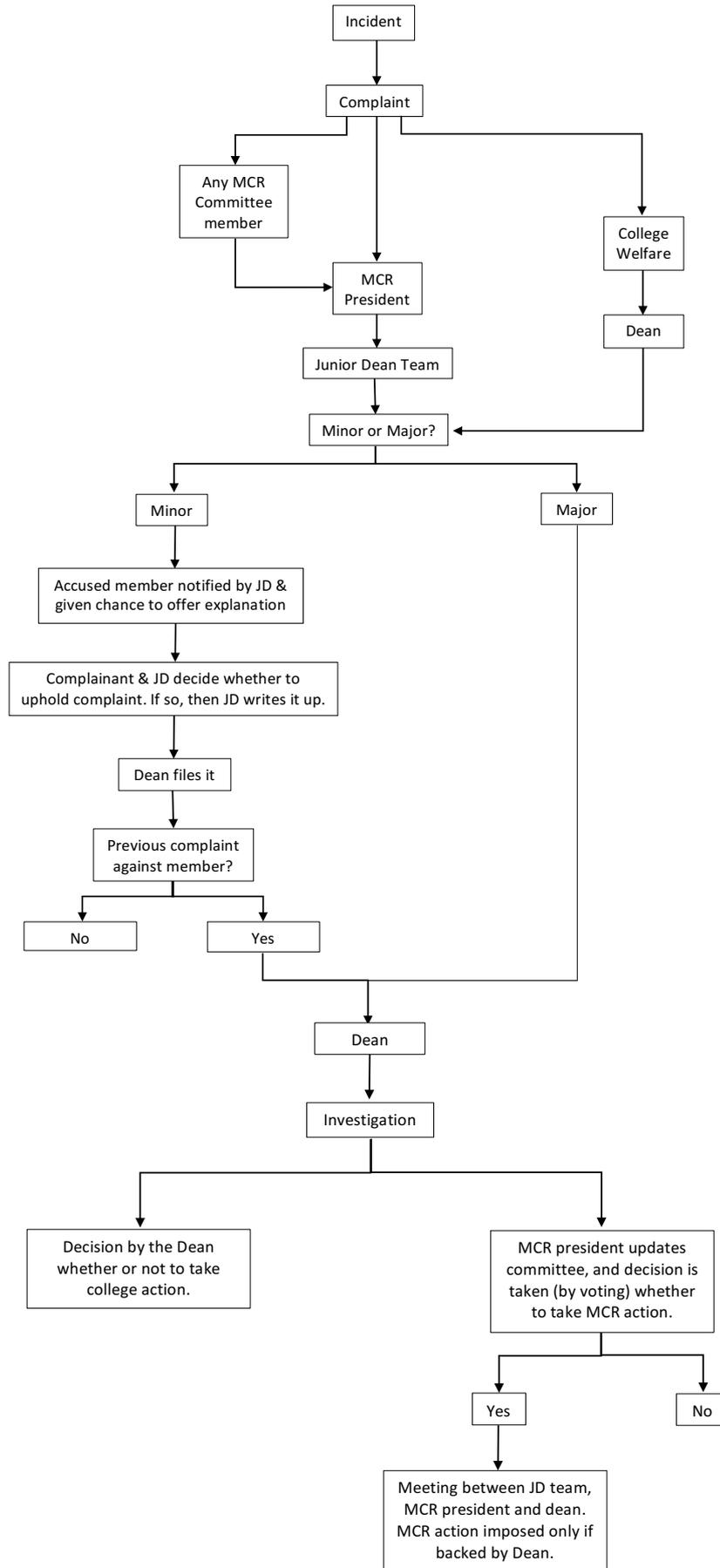
The MCR notes that:

1. Currently, the complaints procedure available to members of the MCR (excluding harassment matters for which there is a different procedure) is set out in section XII of the constitution.
2. This procedure is out of date – currently the Dean deals with disciplinary matters rather than the Secretary of the Governing Body.
3. The procedure is also not clear – it refers vaguely to how incidents will be dealt with without making it clear how they will be resolved.
4. There is currently no procedure in place for minor incidents – taking every minor incident to the Governing Body is not practical. However, allowing members to get away with these sorts of incidents is detrimental to creating a friendly environment. Furthermore, the Secretary of the Governing Body is extremely far-removed from the MCR and so would find it time-consuming to have to be constantly updated.
5. The MCR committee (and therefore members) currently have no way to enforce any rules – there is no punishment available in-between no action and college action. This means that any indiscretion not deemed major enough to warrant discussion at a Governing Body meeting goes unpunished.
6. There is no communication between the JCR and MCR in terms of disciplinary problems. This will be important in the future as NGH will result in more mixing between the communities.
7. A disciplinary protocol has been drawn up and accepted by the Dean.
8. Section VII D.1 in the constitution already allows for the committee to consider temporary exclusion from the MCR. In addition to clarifying the whole process and making provisions for repeat offences and offences deemed to not warrant possible expulsion from the College, this protocol aims to make it clear what exclusion from the MCR means. It also removes the need for a general vote as some issues can be sensitive in nature and publicly shaming an offender is not always the best solution.

This MCR therefore resolves to:

1. Give the MCR Committee the power to enforce points 9 and 10 of the Disciplinary Protocol.
2. Abide by the rules set out in the Disciplinary Protocol.

MCR Disciplinary Protocol



- 1) Any behavioural incident regarding an MCR member (or their guest, for whom they are responsible) should be reported to a member of the MCR committee. This will then be passed on to the Junior Dean Team (Junior Dean and Assistant Junior Dean).
- 2) If the complaint is of a more serious nature and the complainant would prefer not to talk to a student, they may pass it on to the college welfare team.
- 3) The complaint will be classed as minor or major. By default it will be minor unless one of the Junior Dean team, MCR president or complainant request it to be major (with reasonable reason to do so).
- 4) The MCR member who the complaint relates to will be given the chance to offer an explanation, and if the complaint still stands, then it will be noted by the Junior Dean (and will not go any formal record).
- 5) Once noted, the Junior Dean will pass it on to the Dean who will store it. If a complaint has already been made against the member, then the Dean will follow the procedure for a major complaint.
- 6) Major complaints will be passed on to the Dean immediately.
- 7) If the complaint is passed through college welfare, they will inform the Dean. If this complaint is deemed minor, then the Dean will inform the Junior Dean (who in turn will notify the MCR member) and no further action will take place (unless a previous minor complaint has been filed against the member).
- 8) When a major complaint is passed to the Dean, they will open up an investigation and offer the member at fault a chance for an explanation. The Junior Dean Team and MCR president will be involved in the process. The Dean will decide whether to take college action (including recommending an MCR ban), while the MCR president will update the MCR committee on the outcome. The committee will then decide (by a majority vote) if they want to take any action, and if so, recommend a course of action. This will be discussed with the Dean and Junior Dean team, and can only be enforced with a unanimous decision.
- 9) The MCR committee may recommend all, or some, of the following actions:
 - a) A last chance warning (whereby one more complaint, minor or major, will result in a ban)
 - b) A temporary ban - for the duration of 8 term-time weeks (and any holidays in between)
 - c) A permanent ban
- 10) If a ban is chosen, it will include some or all of the following:
 - a) Removal of fob access to the Upper MCR, bunker and JCR
 - b) Inability to sign up for, or attend, MCR events including those in hall (e.g. Guest night and Black Tie dinner)
 - c) Inability to bring guests to MCR events
 - d) Inability to stand for MCR committee positions (including sub-committees such as the Introduction Committee)
 - e) Inability to attend MCR general meetings

- f) Removal from the MCR mailing list and inability to vote on MCR motions and in MCR elections.

The member will still be able to attend college events (such as international dinners) and have access to college rooms and the bar. They will also still be able to sign up for meals in college. Following the completion of their DPhil, they will be a normal alumnus of the college. This ban will not be on their record either.

- 11) All complaints and subsequent decisions will be kept confidential by all involved.
 12) If the complaint relates to members within the chain of communication, they will be excluded from/replaced by the next most senior committee member for the process.
 13) The relevant college departments (e.g. Lodge, catering etc...) will be informed of any decision to ban an MCR member.

5. Constitutional Motion for Making 4th Year Undergraduate MCR Membership Opt-In

- Proposed: Priyav Shah
- Seconded: Maurice Casey

The MCR notes that:

1. Currently, all members of the College in the fourth year or above of an undergraduate course are automatically full members of the MCR.
2. A lot of these members have a positive impact on the MCR and enrich the community. Some members have also served on the MCR committee with distinction.
3. Unfortunately, every year there are a few members who do not abide by the rules of the MCR, making it difficult for the social secretaries in particular to run events. This includes stealing alcohol from events, bringing additional guests to events and taking MCR property out of the MCR (e.g. mugs and glasses).
4. There is a disconnect between the MCR, College and the JCR in knowing exactly who these members are, leading to some being left out of mailing lists, fresher's events and signups.
5. Making membership opt-in would enable the MCR Committee to ensure the members can be fully integrated into the MCR. It would also allow the revocation of membership in the event of a breach of the MCR rules.
6. Charging a small membership fee would ensure that only members who had an interest in interacting with and contributing to the MCR community would join. Furthermore, the money could be spent on aspects of the MCR that they would benefit from more (e.g. coffee and biscuits).

This MCR therefore resolves to:

1. Change the membership to be opt-in.
2. Charge a reduced subscription fee, the exact amount of which shall be decided by the MCR Committee at the beginning of each academic year.

3. Allow membership to be purchased at any point throughout the year, and result in full membership of the MCR until the beginning of the following Michaelmas term.
4. Ensure that the members are bound by the same disciplinary protocol as the rest of the MCR, but with revocation of membership as a course of disciplinary action rather than temporary and permanent bans from the MCR.

6. AOB